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Cranford High School

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CRANFORD HIGH SCHOOL **OPEN CAMPUS PRIVILEGE FOR SENIOR STUDENTS**

Prior to any class being approved for Open Campus, the class elected officers need to go through a three step approval process:

First, they must meet with the principal/or designee to explain why they believe this privilege has been earned and what activities they will complete with this extra time.

Second, they must meet with the principal/or designee and the superintendent to once again explain why this privilege has been earned and they need for it.

Third, if both the principal and superintendent approve the request the students will go before the Board of Education members and request that Open Campus be approved for the coming school year.

WHAT IS SENIOR OPEN CAMPUS?

Cranford High School Open Campus allows senior students the opportunity to leave the school building and campus without adult supervision during the common lunch period when they do not have a regularly scheduled class or science lab.

In addition, seniors on the approved list may arrive at school for second block when they are scheduled for a first block study hall and may leave school after fifth block when they are scheduled for a sixth block study hall. Open Campus seniors may also extend their lunch period when a scheduled study hall meets the block before or the block after the lunch period. This is true only for periods that are designated in a student's schedule as study hall. Neither a class meeting with a substitute teacher nor a medical exemption from PE is considered a study hall. Unauthorized absences from these classes may be considered cuts and appropriate consequences will be assigned. These consequences may include suspension of open campus privileges for a period of time determined by an administrator.

The Open Campus program is intended only for senior students in **good standing**. Those given the privilege to participate must:

1. not have been suspended from school or assigned an Central Detention in the past four academic months, after February 10, 2017,
2. have completed 100 or more credit hours of coursework by the beginning of the senior year, and 120 credit hours by the end of the first semester,
3. be enrolled in at least 35 credit hours of coursework,
4. maintain a cumulative and current “C” average, and be passing all courses, 2.0 G.P.A.
5. have demonstrated acceptable attendance and punctuality during the junior year, with no more than 14 absences for any reason or 9 tardies,
6. have completed the following item in Naviance: brag sheet,
7. have obtained written permission from their parent or guardian, and
8. not have left school grounds without permission during their junior year at Cranford High School.
9. Students denied Open Campus will have individual meetings with the Principal/Assistant Principal.

HOW DOES A SENIOR ACQUIRE OPEN CAMPUS PERMISSION?

A senior student seeking open campus opportunity must obtain a permission form/information sheet to read and discuss with parents. Parents and students who agree to take part in and adhere to the provisions of the program signify this by signing and returning the form to the assistant principal. After ensuring that the student meets each of the prerequisites for participation, the principal will send a letter to the parents indicating the student’s acceptance. Included with the letter is the student’s Senior Open Campus ID Card he/she will use each day when he/she takes Open Campus. Students who are legitimately on Open Campus will be denied leaving the building without his/her card. If a student loses his/her card, he/she should contact the main office to request a replacement card. This process is completed through a third party and is therefore not immediate and does come with a small fee. A student is not permitted to take Open Campus while he/she is in the process of acquiring a new card.

Seniors are required to **drop off their Open Campus ID card** in the main office(or designated area) each time they leave the campus and **retrieve it upon returning**. Faculty and local police are updated regularly on the names of those who have open campus privileges.

CAN ONE LOSE OPEN CAMPUS PRIVILEGE?

Senior Open Campus opportunity is a privilege given by the school to students who have demonstrated a consistently good record of scholarship, reliability, and self-responsibility. A senior may lose the privilege immediately if he/she:

1. misses or is tardy to an assigned class or scheduled school program because of open campus,
2. visits another school while on Open Campus,
3. is validly reported by police or citizens as being a public nuisance, speeding, driving carelessly, or engaged in any illegal activity, while on open campus,
4. is found to have used or been in possession of alcohol or other illegal drugs or substances while on Open Campus,
5. encourages or enables another student without Open Campus privileges to leave the building or campus while school is in session,
6. takes fewer than 35 credit hours of instruction, fails to maintain a "C" average, or is failing one or more courses,
7. fails to maintain a good record of attendance and punctuality, or if
8. his/her parents request that the privilege be revoked,
9. is a chronic discipline problem,
10. loiters on campus or in the parking lot,
11. violates school parking regulations,
12. cuts class, in any course, resulting in a two-week suspension,
13. fails to follow open campus procedures,
14. fails to pick up their card upon return to school

The principal retains final authority in all decisions concerning whether a student is eligible to participate in the program.

HOW IS THE PROGRAM MONITORED?

The program is regularly monitored and evaluated by the school administration. Evaluation indicators include, but are not necessarily limited to:

1. the number of students participating,
2. the number of Open Campus privileges revoked and the reasons for these revocations,
3. faculty judgments concerning the academic and social progress of seniors participating in open campus,
4. student reaction to the program, as measured and reported by the Student Council.

Suspension of this privilege can occur on any given day, for that day and/or subsequent days. Suspension of open campus will be noted at the sign out location.

The program may be stopped at any time if, in the judgment of the principal, it proves inconsistent with the school's primary role of developing good scholars and citizens, or if individual student behaviors reflected poorly on the school's reputation.

The senior Open Campus privilege is extended to seniors by the board of education on a yearly basis. This approval will be based upon the success of the previous year and the established record of the incoming senior class.