

1. Call Meeting to Order by President Julie Horne

At 7:05pm

Total of 32 participants were in attendance.

2. Executive Committee Reports

a. President's Report

Julie Welcomed everyone to the meeting. Everyone was asked to please sign in to the chat for attendance purposes.

Introduced all executive board members

Stated that school has been in for about 7 weeks and Dr. Rubin asked us to continue supporting our teachers.

Attendance is enough to have a quorum and to conduct business

b. Treasurer's Report

Tracey Toto gave her treasurer's report and a copy of that report is attached to these minutes. This report includes audit information and a copy of the 2020-2021 budget

[Treasurer's Report](#)

[Budget 2020 - 2021](#)

c. VP Membership

Kristen Szark gave the membership report. As of 10/13/20 there are 355 paid members.

3. Principal's Report

Mr. Cantagallo reported that the year is off to a great start.

Many thanks to the PTSA for everything being done for the staff

Virtual BTS night was held and went very well. Positive feedback came in. New VP Mr. Roach has joined the school and is in charge of the 11th & 12 grade classes.

New Performing Arts Supervisor Mrs. Atkinson has joined. Performing Arts Gala will be on Oct.22. More details will be emailed out.

Project Graduation will be discussed later in the meeting and Mr. Cantagallo welcomed the State and County Board members who are joining us in this meeting: Rose Acerra, Nancy Merrill, and Jenn Jaskula.

4. New Business

a. Present 2020-2021 Budget

Tracey Toto screen shared the budget and went over it line by line.

Budget is attached to these minutes.

Membership voted to accept the budget. (Being as though it was presented From the executive board a second is not necessary.

Budget adopted.

Questions were posed regarding last year's budget and expenditures at the end of the year. These included asking about luncheon that was provided in May and also if people who hung graduation signs were thanked. Those 3 people had lunch purchased for them.

b. Present Project Graduation Standing Rules

Discussion regarding Project Graduation and the Standing Rules that were revised over the past few months.

Items included in PG discussion included questions and answers posed to the state and county PTA members in attendance.

Standing committee put in place for PG includes the officers of the PTSA, the Principal and the chair of the PG committee

PG may only have an assistant Treasurer

PG can only have one secretary to be called The Recorder

PG will have a separate budget that must be followed and once funds are raised to support the committee, fundraising will cease.

PG will need overall membership approval before changing any items that have been approved prior.

PG bank account may only have three signatories on the account. Two of which must be the PTSA President and the PTSA Treasurer, the other may be either the PG asst. Treasurer or one of the PG Chairpersons.

At every PTSA meeting, a PG update including a budget update must be presented to the overall membership.

A start up fund MUST be left in the account for the following year for start up costs. Amount of money left in the account needs to be \$5000.

When PG is complete, all funds that are in excess of the start up fund to be left, will revert back to the PTSA general fund.

All students who can't afford any cost that will be incurred for PG will always be welcome and never turned away.

Chairperson for the committee will be handled within the next week so that the committee can get started with the preparations.

Principal Cantagallo asked that we try to be cognizant of the fact that during this time of the pandemic that some businesses are not in the same position as they were in previous years with donations.

PG conversation concluded with Julie Horne stating that an email would be sent out within a short amount of time for those who would like to be considered for the leadership roles for PG. Once all information is received, a decision will be made by the executive committee and all people will receive an email with the decisions.

5. Adjournment

Meeting was adjourned at 10:38pm